

HEALTH & SAFETY PROTOCOLS SITE RENTALS AT URBAN ADAMAH

PRIOR TO ARRIVAL ON THE FARM

RENTAL CLIENTS WILL...

- Provide complete guest list — submitted to Urban Adamah 48 hours prior to event — including...
 - Rental parties are permitted no more than 25 guests at one time (this may fluctuate depending on space use, group circumstances, and 'pods')
 - Urban Adamah will **not** be conducting contact tracing for rental groups, however we ask to be notified by rental clients if a guest tests positive to COVID tests or has symptoms within two weeks following the event.
 - Rental clients must send out "[Urban Adamah Health and Safety Agreements](#)" to guests in advance of the event, collect signed "agreements" from all guests, and present signed "agreements" to Urban Adamah site host before guests will be allowed to enter the site
*Additional "agreements" will be available on-site for guests that do not complete one ahead of time. All guests must complete and sign the "agreements" before entering the site

DISINFECTING SPACES (BY URBAN ADAMAH SITE HOST OR AUTHORIZED PERSONNEL)

- Sanitizer, disinfecting wipes, disposable masks should be available at the welcome table and all communal gathering areas and bathrooms
- Sanitizer should be made available at the entrance to all buildings and used by guests and/or staff when entering / exiting the building
- Site host will disinfect **high touch areas**, before and after the event, including...
 - Door Handles
 - Light Switches
 - Faucets
 - Sink Countertops
 - Soap / Towel Dispensers
 - Outdoor Sink Handles
 - Pens
- Site Host will hang proper signage at entrance to farm, in common gathering areas, and at bathroom entrances
- Open all doors and windows of designated bathhouses that will be used during event
- Restrict access to communal drinking fountains; guests will not be allowed to use communal drinking fountains
- Ensure there are disinfectant wipes in bathrooms for guests' individual use

UPON ENTRY TO THE FARM & DURING YOUR EVENT

FACE COVERINGS

- Face covering signs will be posted at the entrance of the farm
 - Face coverings are required and must be worn by all individuals (over the age of 2) while at Urban Adamah, both indoors and outside
 - Face coverings must cover the nose and mouth at all times
 - If a guest refuses to wear appropriate face covering Urban Adamah staff or Site Host may turn the individual away/ask the individual to leave
 - According to CDC, If you only have a respirator with an exhalation valve available, cover the exhalation valve with a facemask (surgical or procedure mask) that does not interfere with the respirator fit
- *Urban Adamah will supply limited amount of disposable masks

SOCIAL DISTANCING

- All guests and staff must practice physical distancing guidelines whenever possible including keeping 6 feet distance between themselves and others, washing / sanitizing hands regularly, and avoiding unneeded physical contact
 - The only exception to this rule is families or small groups who are in the same 'pod' (live in the same home); these individuals may be in closer proximity
- Social Distancing signs will be posted at the entrance of the farm and in common gathering spaces

FACILITIES & EQUIPMENT

- Spaces available for rental use includes...
 - All Outdoor Space (Welcome Center, Grape Arbor, The Star, Etc.)
 - Annex (this does not include main tent)
 - Turf / Lawn
 - Communal Kitchen (only if using pre-approved caterer)
 - Bathhouse (access to one or both sides of the bathhouse (depending on group size)
 - Bathroom doors and windows should be left open to improve air flow.
- Equipment available for use includes...
 - Folding Tables
 - Folding Chairs
 - Outdoor Rugs (can be used as pod separators)
 - Pop Up-Tents
 - PA System (not including microphones)

FOOD & DRINK SERVICE

- Guests should eat and drink only when a minimum of 6 feet, and ideally 10 feet from others
- If eating and/or drinking in a communal space, that area **must be outdoors**, in a space that allows others to pass at greater than 6 distance
- Surfaces on which eating takes place should be sanitized immediately after use
- Guests ideally will not eat at wood tables as they are porous and therefore difficult to sanitize
- Food and drink should be individually portioned or served family style per "pod".

- Food should not be served buffet style unless there is one designated server and individuals are not allowed to serve themselves
- According to SF Health and Safety Directive for outdoor dining: designated eating areas can be sheltered (umbrella, shade structure) and must have no sides

LEAVING THE SITE

- All communal use areas and touch points should be sanitized by the Site Host or last person to leave a building or the site
- High Touch points include:
 - Door Handles
 - Light Switches
 - Faucets
 - Sink Countertops
 - Soap / Towel Dispensers
 - Outdoor Sink Handles
 - Pens
- A professional cleaning crew will be hired to deep clean any indoor spaces used during the event including:
 - Bathhouse(s)
 - Community Kitchen