

HEALTH & SAFETY PROTOCOLS COMMUNITY KITCHEN AT URBAN ADAMAH

KITCHEN GUESTS

HOSTING STAFF WILL...

- Prepare the site, orient kitchen guests, and close the site (as outlined in the 'Kitchen Host Checklist' below).
- Remain on site while guests are using the kitchen.

KITCHEN GUESTS WILL...

- Enter / exit through the staff entrance
- Enter / exit kitchen through the garage doors
- Follow appropriate health and safety protocols while in the kitchen
 - Masks at all times
 - Washing hands
 - Social distancing
- Complete the 'End-of-day Kitchen Cleaning Checklist' and check-in with kitchen host before leaving the site
- Enter/exit bath-house through the southwest 'Men's' entrance

KITCHEN HOST CHECKLIST

- Open Gates / Doors
 - Parking lot entry gate (unlocked but rolled closed!)
 - Prop open staff-entrance (so long as parking lot entry gate is shut)
 - Open kitchen roll-up door, and prop open double doors
 - Prop open southwest ('men's') bathhouse door
- Pre-Use Cleaning
 - Bathroom light switch, countertops, soap dispensers, partition doors, toilet seats
 - Kitchen light switch, oven and range knobs and handles, fridge doors and handles, sink faucets and knobs, counter tops
 - Check fridge shelf for items to discard
- Greeting Guests & Review Protocols
 - Greet in parking lot
 - Review and sign [Urban Adamah Health and Safety Agreements](#)
- Inside The Kitchen
 - Fridge Rules (northern fridge only, no food left behind unless discussed with staff member)
 - Kitchenware (communal bucket, everything else off-limits unless discussed with staff)
 - Kitchen Goods (communal bucket, everything else off-limits unless discussed with staff)
 - Kitchen Appliances (range, oven, microwave, northern fridge only, everything else off limits unless discussed with staff)

- Introduce end-of-day 'cleaning check-list'
- Outside The Kitchen
 - Bathroom use, bathroom protocol (masks on, wash hands)
 - Food/Drink protocol (consumed outside the kitchen, social distancing maintained, tent-annex or turf only)
 - All other buildings/surfaces are off-limits. Masks required when walking the farm.
- Saying Goodbye To Guests
 - Sign off on completed 'cleaning check-list' before guests leave
 - Shut parking lot gates as soon as last guests leave
- Post-Use Bleach Spray
 - Bathroom light switch, countertops, soap dispensers, partition doors, toilet seats
 - Kitchen light switch, oven and range knobs and handles, fridge doors and handles, sink faucets and knobs, counter tops
- Close/lock gates/doors
- Fill out end-of-day questionnaire

END-OF-DAY KITCHEN CLEANING CHECKLIST

(must remain posted in the kitchen)

- Fridge Cleared
- Dishes Cleaned / Dried / Stowed
- Sinks Wiped Down & Disinfected
- Floor Drains Cleared
- Countertops Wiped Down & Disinfected
- Trash / Compost / Recycling taken out
- Floors Swept / Mopped